# Cancer Foundation of Saskatchewan Financial Statements

March 31, 2021

# Management's Responsibility

To the Board of Directors of the Cancer Foundation of Saskatchewan:

Management is responsible for the preparation and presentation of the accompanying financial statements, including responsibility for significant accounting judgments and estimates in accordance with Canadian accounting standards for not-for-profit organizations. This responsibility includes selecting appropriate accounting principles and methods, and making decisions affecting the measurement of transactions in which objective judgment is required.

In discharging its responsibilities for the integrity and fairness of the financial statements, management designs and maintains the necessary accounting systems and related internal controls to provide reasonable assurance that transactions are authorized, assets are safeguarded and financial records are properly maintained to provide reliable information for the preparation of financial statements.

The Board of Directors and Audit Committee are composed entirely of Directors who are neither management nor employees of the Foundation. The Board is responsible for overseeing management in the performance of its financial reporting responsibilities, and for approving the financial statements. The Board fulfils these responsibilities by reviewing the financial information prepared by management and discussing relevant matters with management and external auditors. The Board is also responsible for recommending the appointment of the Foundation's external auditors.

MNP LLP is appointed by the Board to audit the financial statements and report directly to them; their report follows. The external auditors have full and free access to, and meet periodically and separately with, both the Board and management to discuss their audit findings.

June 23, 2021

Chief Executive Officer



To the Board of Directors of the Cancer Foundation of Saskatchewan:

#### **Qualified Opinion**

We have audited the financial statements of Cancer Foundation of Saskatchewan (the "Foundation"), which comprise the statement of financial position as at March 31, 2021, and the statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter(s) described in the Basis for Qualified Opinion section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the Foundation as at March 31, 2021, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

#### **Basis for Qualified Opinion**

In common with many not-for-profit organizations, the Foundation derives revenue from donations, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the Foundation and we were not able to determine whether any adjustments might be necessary to revenue or operations

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Foundation in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

## Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Foundation's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Foundation or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Foundation's financial reporting process.

## Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.



# Independent Auditor's Report (Continued)

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud
  or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is
  sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material
  misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve
  collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that
  are appropriate in the circumstances, but not for the purpose of expressing an opinion on the
  effectiveness of the Foundation's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Foundation's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Foundation to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Regina, Saskatchewan

June 23, 2021

Chartered Professional Accountants



# Cancer Foundation of Saskatchewan Statement of Financial Position

As at March 31, 2021

	Invested in Capital and Intangible Assets	Restricted Fund	General Fund	2021	2020
Assets					
Current					
Cash	-	3,832,135	910,985	4,743,120	1,969,026
Goods and Services Tax receivable Marketable securities (Note 3)	-	-	11,529 10,050	11,529 10,050	9,073 10,000
Walketable securities (Note by			10,000	10,000	10,000
	-	3,832,135	932,564	4,764,699	1,988,099
Capital assets (Note 4)	17,544	-	-	17,544	-
Intangible asset (Note 5)	22,752	-	-	22,752	43,033
	40,296	3,832,135	932,564	4,804,995	2,031,132
Liabilities					
Current					
Accrued payables (Note 6)	-	-	59,908	59,908	32,590
Net Assets					
Invested in capital and intangible assets	40,296	-	-	40,296	42,614
Restricted	· -	3,832,135	-	3,832,135	1,351,020
Unrestricted	-	-	872,656	872,656	604,908
	40,296	3,832,135	872,656	4,745,087	1,998,542
	40,296	3,832,135	932,564	4,804,995	2,031,132

Approved on behalf of the Board



# Cancer Foundation of Saskatchewan Statement of Revenue and Expenses and Changes in Net Assets

For the year ended March 31, 2021

	Invested in Capital and Intangible Assets	Restricted Fund	General Fund	2021	2020
Revenue					
Restricted donations	-	2,673,065	-	2,673,065	2,751,818
Unrestricted donations	-	-	167,631 20,015	167,631	375,430
Fundraising	-	-	20,015	20,015	5,027
	-	2,673,065	187,646	2,860,711	3,132,275
Expenses					
Salaries and benefits	-	-	449,853	449,853	407,406
Administrative	-	-	106,761	106,761	125,033
Professional fees	-	-	55,362	55,362	41,086
Marketing and communications	-	-	32,194	32,194	49,304
Amortization	26,554	-	-	26,554	24,576
	26,554	-	644,170	670,724	647,405
•	(26,554)	2,673,065	(456,524)	2,189,987	2,484,870
Defore other items  Other items	(26,554)	2,673,065	(456,524)	2,189,987	
Other items Forgiveness of promissory note (Note 7)	(26,554)	_	-		250,000
Other items Forgiveness of promissory note (Note 7) Interest income	(26,554) - -	<b>2,673,065</b> - 12,200	<b>(456,524)</b> - 50	2,189,987 - 12,250	250,000
Other items  Forgiveness of promissory note (Note 7) Interest income Saskatchewan Cancer Agency grant	(26,554) - -	_	- 50	- 12,250	250,000
Other items Forgiveness of promissory note (Note 7) Interest income Saskatchewan Cancer Agency grant (Note 8)	(26,554) - - -	- 12,200 -	-	12,250 250,000	250,000
Other items  Forgiveness of promissory note (Note 7) Interest income Saskatchewan Cancer Agency grant	(26,554)	_	- 50	- 12,250	250,000 9,346 - -
Other items  Forgiveness of promissory note (Note 7) Interest income Saskatchewan Cancer Agency grant (Note 8) Trust Fund income (Note 9) Distribution to Agency (Note 10)	(26,554) - - - - - - - (26,554)	- 12,200 - 1,200,480	- 50	12,250 250,000 1,200,480	250,000 9,346 - - (1,157,420
Other items  Forgiveness of promissory note (Note 7) Interest income Saskatchewan Cancer Agency grant (Note 8) Trust Fund income (Note 9) Distribution to Agency (Note 10)  Excess (deficiency) of revenue over expenses	- - - - -	12,200 - 1,200,480 (906,172)	- 50 250,000 - -	12,250 250,000 1,200,480 (906,172)	250,000 9,346 - (1,157,420 1,586,796
Interest income Saskatchewan Cancer Agency grant (Note 8) Trust Fund income (Note 9)	- - - - - - - (26,554)	12,200 - 1,200,480 (906,172) 2,979,573	250,000 - - (206,474)	12,250 250,000 1,200,480 (906,172) 2,746,545	2,484,870 250,000 9,346 - (1,157,420) 1,586,796 411,746
Other items  Forgiveness of promissory note (Note 7) Interest income Saskatchewan Cancer Agency grant (Note 8) Trust Fund income (Note 9) Distribution to Agency (Note 10)  Excess (deficiency) of revenue over expenses Net assets, beginning of year	(26,554) 43,033	12,200 - 1,200,480 (906,172) 2,979,573	250,000 - - (206,474) 604,489	12,250 250,000 1,200,480 (906,172) 2,746,545	250,000 9,346 - - (1,157,420) 1,586,796

# Cancer Foundation of Saskatchewan Statement of Cash Flows

For the year ended March 31, 2021

	Invested in Capital and Intangible Assets	Restricted Fund	General Fund	2021	2020
Cash used for the following activities					
Operating Excess (deficiency) of revenue over expenses Amortization	(26,554) 26,554	2,979,573 -	(206,474) -	2,746,545 26,554	1,586,796 24,576
Changes in working capital accounts Accounts receivable Accounts payable	-	<u>-</u>	(2,456) 27,317	(2,456) 27,317	(4,580) 11,391
	-	2,979,573	(181,613)	2,797,960	1,618,183
Financing Forgiveness of promissory note (Note 7)	-	-	-	-	(250,000)
Investing Acquisition of intangible asset Acquisition of capital assets	(5,699) (18,118)	<u>-</u>	<u>-</u>	(5,699) (18,118)	- -
	(23,817)	-	-	(23,817)	-
Increase (decrease) in cash resources Cash resources, beginning of year Interfund adjustments	(23,817) - 23,817	2,979,573 1,351,020 (498,458)	(181,613) 628,007 474,641	2,774,143 1,979,027 -	1,368,183 610,844 -
Cash resources, end of year	-	3,832,135	921,035	4,753,170	1,979,027
Cash resources are composed of: Cash Marketable securities	<u>-</u> -	3,832,135 -	910,985 10,050	4,743,120 10,050	1,969,027 10,000
	-	3,832,135	921,035	4,753,170	1,979,027

For the year ended March 31, 2021

## 1. Incorporation and nature of the organization

Cancer Foundation of Saskatchewan (the "Foundation") incorporated on April 6, 2017 under the Non Profit Corporations Act 1995 of Saskatchewan. As a non-profit organization, the Foundation is exempt from income taxes. Operations commenced in September 2017. The Foundation obtained it's registered charity status on May 14, 2018 and became the official receipting body for the Agency effective January 1, 2019.

The Foundation's purpose is to solicit, manage and distribute funds and resources that support the Saskatchewan Cancer Agency in providing optimal cancer control services to residents of Saskatchewan. Funds received support early detection and treatment, cancer prevention, and health promotion, patient care and comfort, and research.

#### 2. Significant accounting policies

The financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations set out in Part III of the CPA Canada Handbook - Accounting, as issued by the Accounting Standards Board in Canada and include the following significant accounting policies:

# Fund accounting

The Foundation follows the restricted fund method of accounting for contributions, and maintains three funds: the General Fund, the Intangible Asset Fund, and the Restricted Fund.

The General Fund reflects the Foundation's conduct of general operations and activities.

The Intangible Asset Fund reports the Foundation's activities (i.e. purchases, disposals, amortization) related to intangible assets.

The Restricted Fund reports the Foundation's operations for those activities restricted by external parties to be used for a specified purpose.

#### Cash

Cash include balances with banks. Cash subject to restrictions that prevent its use for current purposes is included in restricted cash.

## Marketable securities

Marketable securities with prices quoted in an active market are measured at fair value while those that are not quoted in an active market are measured at cost less impairment.

# Capital assets

Purchased capital assets are recorded at cost. Contributed capital assets are recorded at fair value at the date of contribution plus all costs directly attributable to the acquisition.

Amortization is provided using the straight-line method at rates intended to amortize the cost of assets over their estimated useful lives.

	Method	Nate
Equipment	straight-line	3 years
Donor Wall	straight-line	5 years

For the year ended March 31, 2021

#### 2. Significant accounting policies (Continued from previous page)

## Intangible asset

Specified intangible assets are recognized and reported apart from goodwill.

An intangible asset recognized separately from goodwill and subject to amortization is recorded at cost. Contributed intangible assets are recorded at fair value at the date of contribution if fair value can be reasonably determined.

Amortization is provided using the straight-line method at a rate intended to amortize the cost of intangible asset over its estimated useful life.

MethodRateWebsitestraight-line3 years

#### Promissory note

Loans are initially recorded at fair value and subsequently measured at their amortized cost less impairment. Amortized cost is calculated as the loans principal amount plus unamortized loan administration fees, less any allowance for anticipated losses, plus accrued interest.

## Revenue recognition

The Foundation uses the restricted fund method of accounting for contributions. Restricted contributions received for the restricted fund is recognized in the year the funds are received. All other restricted contributions are recognized as revenue of the General Fund.

Unrestricted contributions are recognized as revenue of the General Fund in the year received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Unrestricted investment income is recognized as revenue in the General Fund when earned.

Pledges are recognized as revenue when received once the amount to be received can be reasonable estimated and ultimate collection is reasonably assured.

#### Contributed materials and services

Contributions of materials and services are recognized both as contributions and expenses in the statement of operations when a fair value can be reasonably estimated and when the materials and services are used in the normal course of the Foundation's operations and would otherwise have been purchased.

#### Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period.

Intangible assets are amortized based on the estimated useful lives.

These estimates and assumptions are reviewed periodically and, as adjustments become necessary they are reported in excess of revenues and expenses in the periods in which they become known.

#### Financial instruments

The Foundation recognizes its financial instruments when the Foundation becomes party to the contractual provisions of the financial instrument. All financial instruments are initially recorded at their fair value, including financial assets and liabilities originated and issued in a related party transaction with management.

At initial recognition, the Foundation may irrevocably elect to subsequently measure any financial instrument at fair value. The Foundation subsequently measures all financial assets and liabilities at amortized cost, except cash which is at fair value.

Transaction costs and financing fees directly attributable to the origination, acquisition, issuance or assumption of financial instruments subsequently measured at fair value are immediately recognized in the excess (deficiency) of revenues over expenses for the current period. Conversely, transaction costs and financing fees are added to the carrying amount for those financial instruments subsequently measured at cost or amortized cost.

For the year ended March 31, 2021

# 2. Significant accounting policies (Continued from previous page)

## Financial asset impairment:

The Foundation assesses impairment of all of its financial assets measured at cost or amortized cost. When there is an indication of impairment, the Foundation determines whether it has resulted in a significant adverse change in the expected timing or amount of future cash flows during the year. If so, the Foundation reduces the carrying amount of any impaired financial assets to the highest of: the present value of cash flows expected to be generated by holding the assets; the amount that could be realized by selling the assets; and the amount expected to be realized by exercising any rights to collateral held against those assets. Any impairment, which is not considered temporary, is included in the excess (deficiency) of revenues over expenses.

The Foundation reverses impairment losses on financial assets when there is a decrease in impairment and the decrease can be objectively related to an event occurring after the impairment loss was recognized. The amount of the reversal is recognized in the excess of excess (deficiency) in the year the reversal occurs.

#### 3. Marketable securities

Marketable securities consist of a One Year Cashable GIC with Royal Bank of Canada ("RBC"). Matures January 20, 2022 and earns interest at 0.5% per annum. The GIC is pledged as security against all amounts owing to RBC. As at March 31, 2021, there are no amounts outstanding to RBC.

#### 4. Capital assets

	Cost	Accumulated amortization	2021 Net book value	2020 Net book value
Equipment	5,373	149	5,224	-
Donor Wall	12,745	425	12,320	
	18,118	574	17,544	-

# 5. Intangible asset

Intangible asset consists of a website developed in 2019 for the purpose of advertising and collecting online donations with costs totaling \$79,454 (2020 - \$73,755).

Amortization of \$25,980 (2020 – \$24,576), related to intangible assets with definite lives, is included in current year earnings.

## 6. Accrued payables

	2021	2020
Vacation payable	26,347	15,437
Trade payables	-	3,625
Accrued expenses	33,561	13,529
	59,908	32,591

For the year ended March 31, 2021

#### 7. Promissory note

The Saskatchewan Cancer Agency forgave the \$250,000 loan to the Foundation in its entirety and cancelled the Promissory Note agreement, effective May 17, 2019.

#### 8. Saskatchewan Cancer Agency grant

The grant from the Saskatchewan Cancer Agency does not have any restrictions and is for general purpose use.

#### 9. Trust fund income

The trust fund income is a non-recurring transfer from the Saskatchewan Cancer Agency of restricted funds to be used for the purposes for which they were donated to the Saskatchewan Cancer Agency. The full amount has been included restricted funds by the Foundation.

## 10. Saskatchewan Cancer Agency

The Foundation supports the Saskatchewan Cancer Agency (the "Agency"), an arms-length foundation, by raising funds for capital equipment, research, patient comfort items, and other priority needs. During the year, the Foundation distributed a total of \$906,172 (2020 - \$1,157,420) from restricted donor funds to the Agency to support these funding needs.

#### 11. Internal funds transfer

Effective January 31, 2019, the Foundation implemented an internal cost recovery policy. Under this policy, gifts to designated accounts, or restricted funds, will be assessed a fee for recovery of fundraising and operating costs. During the year, the Foundation transferred \$498,458 (2020 - \$482,396) from the restricted fund to the general fund.

# 12. Pledged commitments

The Foundation has entered into various agreements with corporate and individual donors, for which the donors pledge to provide funds to the Foundation over a period of time. Future restricted revenue from these agreements are estimated as follows and will be recognized into income once they are received:

2022 427,000 2023 150,000

## 13. Contributed materials and services

In 2019, the Foundation entered into a four year agreement with the Saskatchewan Cancer Agency for which the Foundation will receive contributed services from the Agency, free of charge, for 2019 - 2023. These services include IT services, and office and meeting space.

For the year ended March 31, 2021

#### 14. Financial instruments

The Foundation, as part of its operations, carries a number of financial instruments. It is management's opinion that the Foundation is not exposed to significant interest, currency, credit, liquidity or other price risks arising from these financial instruments except as otherwise disclosed.

#### Interest rate risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. Changes in market interest rates may have an effect on the cash flows associated with some financial assets and liabilities, known as cash flow risk, and on the fair value of other financial assets or liabilities, known as price risk. The Foundation is exposed to price risk on the GIC as it is subject to interest at 0.10%.

#### Liquidity risk

Liquidity risk is the risk that the Foundation will encounter difficulty in meeting obligations associated with financial liabilities. The Foundation's exposure to liquidity risk is dependent on raising funds to meet commitments and sustain operations.

# 15. Significant event

In March 2020, there was a global outbreak of COVID-19 (coronavirus), which has had a significant impact on businesses through the restrictions put in place by the Canadian, provincial and municipal governments regarding travel, business operations and isolation/quarantine orders. At this time, it is unknown the extent of the impact the COVID-19 outbreak may have on the Foundation as this will depend on future developments that are highly uncertain and that cannot be predicted with confidence. These uncertainties arise from the inability to predict the ultimate geographic spread of the disease, and the duration of the outbreak, including the duration of travel restrictions, business closures or disruptions, and quarantine/isolation measures that are currently, or may be put, in place by Canada and other countries to fight the virus. While the extent of the impact is unknown, we anticipate this outbreak may cause reduced demand, supply chain disruptions, staff shortages, and increased government regulations in Canada, all of which may negatively impact the Foundation's business and financial condition.